

**Venue:** Emmanuel Centre, 9-23 Marsham Street, London SW1P 3DW

APCC - Annual General Meeting (AGM) – 21 <sup>st</sup> July, 2016	
Item No.	Agenda item
1.0	<b>Welcome, Opening remarks</b>
2.0	<p><b>Statutory Accounts &amp; AGM Business, Special Resolution on APCC Articles of Association, Minutes &amp; Corporate Update</b></p> <p>Matters to discuss under this item included:</p> <ul style="list-style-type: none"> <li>• Appointment of APCC Directors (Oral report)</li> <li>• Minutes of the last meeting (25.05.16)</li> <li>• Presentation of report and financial statements for the year ended 31 March 2016</li> <li>• Special Resolution to make changes to the APCC Articles of Association and Board Expenses Policy</li> <li>• APCC Corporate Update</li> </ul> <p><u>Changes to Articles</u></p> <p>The following changes to articles were agreed:</p> <p>Paragraph 3 (Rotation of Chair) - Section 42.1 of the articles was amended so that Chairperson of the APCC must rotate to a different constituent Group each year. It was explained that the logic was to provide greater flexibility in chairing arrangements and principle of continued rotation, was agreed by the floor.</p> <p>Paragraph 4.3 – The following minor amendments were agreed by show of hands:</p> <ul style="list-style-type: none"> <li>• ‘Policing and crime reduction’ to replace ‘policing and crime’</li> <li>• Associate membership fees and removal of word ‘reduced’ – to give greater flexibility.</li> </ul> <p><u>Appointment of APCC Board members</u></p> <p>It was announced that the following Board Members had retired in the Board Meeting prior to the AGM and had been subsequently re-appointed to the Board: Vera Baird (Labour), Mark Burns-Williamson (Labour), Simon Duckworth (Other Policing Governance Bodies), David Lloyd (Conservative) and Julia Mulligan (Conservative) and Martin Surl (Independent).</p> <p><b>Agreed:</b> Membership as proposed</p> <p>Chair: Board agreed unanimously to support Vera Baird as new Chair</p> <p><b>Agreed:</b> Show of hands for confidence in Vera – overwhelmingly carried.</p> <p><u>Appointment of Auditors and Accounts.</u></p> <ul style="list-style-type: none"> <li>• No comments/objections received.</li> <li>• Q. Notes there is a significant drop in repairs and renewals compared to last year – is there an explanation?</li> </ul>

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- A. The repairs and renewals figure for 2015 related to expenses associated with moving into the Sanctuary. These included various expenditure to make sure the office was habitable and comfortable. The figure for 2016 was far lower as the expenses associated were one off spends when we first moved into the premises.

**Agreed** – Members Agreed the Annual Accounts.

**Agreed** – Members agreed the reappointment of **Barnes Roffe LLP** as our auditors at a cost of c. **£4800**.

## Board Expenses Paper

The paper explains the logic for the proposed changes and how this would protect local money. The arrangements for Chair assume slightly more frequent travel to London on national business. There was a discussion about the report, but it was agreed that the matter would be adjourned to a future meeting.

## Actions from last meeting:

- Standing Group structure – Included as agenda item.
- Spoilt ballots – PQ on this concluded there were over 300,000. APCC Work is being undertaken to make a submission to the Cabinet Office to ensure that it does not happen again.
- Minutes of the last meeting were agreed.

The Chairmanship was handed over to Vera Baird, who made the following comments:

- Committed to ensuring all PCCs of all politics or none will be fully represented and invited to play as full a role as possible.
- Would encourage new (as well as returning PCCs) to get involved in all the APCC's work – it is an important year for coming to maturity and have a lot of tasks to do e.g. police reform board, strengthening governance of policing, new government, first woman lord chancellor, and government needs to deliver Brexit, which might mean more cuts to policing. CJS gets worse by the day e.g. prisons, court handling needs improving. Finally, PCC profile is really weak and this is also true of APCC.
- Starting with facts: PRTB is very important and need to have someone other than the APCC Chair in the lead, who can devote more time to it. Therefore, the Conservatives nominated a chair of the PRTB – Julia Mulligan.
- Simon Duckworth played a big role in pulling this organisation together, who has not pressed to chair organisation.
- There was a round of applause for Martin Surl as retiring chair.

Corporate update from Nazir Afzal CEX:

- The APCC office was flooded and we are in a temporary office.
- There was great feedback to the PCC induction day.
- Police Reform agenda is being taken forward and has consumed a significant amount of the secretariat's time.
- The APCC needs to catch up to the NPCC and get ahead of game to put PCCs in poll position
- The APCC needs to keep up the hard work – we tried to get PTF funding, but NPCC didn't support, so will need to find resources within our means and future discussions about resourcing. Very important to support the PRT Board and keep up with NPCC.
- Police Transformation Fund has funded assurance manager role – someone has accepted role, but until can speak to other candidates, can't announce who it is.
- Nazir has continued his PCC road trips – which show massive appetite for more CJS reforms and will need to press this forward.

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	<ul style="list-style-type: none"> <li>• We also need to capture good practice and are looking at finding the means to do this.</li> <li>• We need to be nimbler in what we do, respond faster, etc.</li> <li>• Vera Baird – will try to joint NA on road trips as far as possible to understand what all want.</li> <li>• Q – Acknowledges there is more appetite for CJS ‘takeover’, rather than fire – agrees, but would be useful to have more information on what is possible.</li> <li>• Nazir Afzal – the new APCC portfolio approach will be able to deliver more on this</li> <li>• Q - Would like to know precisely what the APCC will be speaking with one voice on. Would not wish to give blanket approval without understanding what is being said.</li> <li>• NA - this will come out of later discussions on SG – but there are some basic principles which all agreed and gives opportunity to speak with one voice.</li> </ul>
3.0	<p><b>Police Reform Update</b></p> <p>Update on the Policing Vision 2020 consultation and the Police Reform and Transformation Board and Police Transformation Fund.</p> <p><b>Notes:</b></p> <p>An updated was provided on the work being undertaken around Police Reform:</p> <ul style="list-style-type: none"> <li>• The APCC Board spoke to Police Minister about some of the issues raised earlier - receptive to proposal about funding beyond single years and PCCs to possibly supply details of projects which need longer term funding.</li> <li>• On the Vision document there were comments received from both new and old PCCs, and staff associations. A number of common themes emerging, as outlined in Annex B.</li> <li>• So what next? Importance is that transformation board will need to base decisions on Vision. Need to finalised Vision to tie transformation process down by mid-December.</li> </ul> <p><b>Action:</b> It was agreed to make the Vision a more outward facing covering document. PCCs will feed in further comments by end July and APCC will draft a covering document.</p> <p>There was a discussion around the Police Transformation Fund. A number of members expressed concern that we needed to make the best use of the fund, but were constrained by the requirement that the money needed to be spent within the financial year. There was concern that, in the haste to spend the money, we need to be careful not to make poor investment decisions we may regret in the future.</p> <p>Other comments made included:</p> <ul style="list-style-type: none"> <li>• Concern that the upcoming ‘September round’ might use up next year’s fund if there are a large number of multi-year bids.</li> <li>• What implications Brexit might have on fund – would PCCs be willing to underwrite multi-year bids?</li> <li>• The need to move away from ‘bespoke bids’ and promote bids which are scaleable and can be implemented across a number of force areas.</li> <li>• Does the PRTB have a role in suggesting the types of bids that are likely to be supported?</li> <li>• It is difficult for forces to know what types of work are going on in other areas and how can we ensure better networking of this type of information?</li> <li>• The need for transparency of process and to avoid the mistakes made with the Police Innovation Fund.</li> <li>• The need for PCCs to have plenty of time to consider the specialist capabilities report in October and to avoid surprises and snap decisions.</li> <li>• A suggestion was made to suggest to the Home Secretary that Fund should be paused until such time there is a strategy in place as to how it will be spent to promote transformation.</li> </ul>

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	<p>The Chair, PRTB expressed that we were in a difficult position. On one hand it would be wrong to hand the money back to Treasury, but the PRTB was also extremely mindful that it needed to make well considered recommendations to the Home Secretary concerning the use of the fund.</p> <p>A further comment was made around the need to have better strategy around how the fund is used in the long term. In Years 3 and 4, the size of the fund is expected to increase significantly. The Service needs to be preparing and planning now so that we are in a position to make wise investment decisions in years 3 and 4 which truly lay the foundation for transformation.</p>
	Tea & Coffee
4.0	<p><b>Standing Group Updates followed by Standing Group Review</b></p> <ul style="list-style-type: none"> <li>- Standing Group Updates - only 4 groups have met since the last General Meeting (Papers 4.1 – 4.4)</li> </ul> <p><b>Victims Standing Group:</b></p> <p>Vera Baird provided an oral update:</p> <ul style="list-style-type: none"> <li>• Focus is on devolving court based witness service.</li> <li>• Also focus on remote evidence. Understanding that S28 pilots are going to progress.</li> </ul> <p><b>Workforce Standing Group:</b></p> <p>Ron Hogg provided an update:</p> <ul style="list-style-type: none"> <li>• 1% offer from employer side. Awaiting feedback from trade union side</li> <li>• National Chaplaincy – Large increase in work. Now seeking to professionalise. £77 per year.</li> </ul> <p>Questions/comments made:</p> <ul style="list-style-type: none"> <li>• Very important service and recommend highly.</li> <li>• The multi-faith aspect needs to be more explicit in the paperwork.</li> <li>• Strong local chaplaincy arrangement. Now 23 street pastor schemes.</li> <li>• Endorse the call to make the inter-faith aspect more explicit.</li> <li>• Not sure if need for this particular chaplain because local schemes work. Not sure if would see return £1800 in Cumbria.</li> <li>• Her Chaplain would be 100% in favour</li> <li>• Support - would be send bad message if turned down.</li> </ul> <p>On a show of hands, motion is carried, but noted that this is not mandated, with following comments:</p> <ul style="list-style-type: none"> <li>• If anyone is against this then please let Ron Hogg know, so he can re-do sums.</li> <li>• Even if you object then you could still pay towards it as everyone benefit.</li> <li>• Because national chaplain will support local, while local chaplains get a democratic say on who becomes national chaplain</li> </ul> <p><b>Action:</b> RH: will provide clarity on the selection process. RH will re send paper to get clarity from all offices.</p> <p><b>Transparency Standing Group Update:</b></p> <p>Julia Mulligan updated on this: Noted that the paper is self-explanatory on key developments. There were no questions arising.</p> <p><b>Joining up Criminal Justice Service (CJS) Standing Group Update:</b></p>

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	<p>Matthew Ellis provided the following oral update:</p> <ul style="list-style-type: none"> <li>• There has been an increase in interest on CJS.</li> <li>• The CJS currently is not a system or end to end, it is very disjointed.</li> <li>• PCCs have had a place on the National Criminal Justice Board (NCJB), although substance of discussion had kept difficult decisions off table.</li> <li>• The last standing group proved that officials are open to the idea of devolution of CJS.</li> <li>• Feel like it was the first meeting that PCCs were tasking officials to undertake some work on devolution.</li> <li>• Implore PCCs to fill in basic questionnaire that will come on CJS.</li> </ul> <p>Comments:</p> <ul style="list-style-type: none"> <li>• Board met in East Midlands and was encouraged by attitude on senior judge locally.</li> <li>• A&amp;S: have commissioned a review of pinch points in local CJS and will share with PCCs.</li> </ul> <p><b>Standing Group Structure Review</b></p> <p>Following the oral update, there was a discussion around the new Standing Group Structure, set out in Paper 4.5 and Annex A &amp; B.</p> <ul style="list-style-type: none"> <li>• Nazir Afzal set out proposal for SG restructure</li> <li>• The comments set out below were made:</li> <li>• VB asked PCCs to take away, look at group and portfolio approach, and respond to secretariat with any thoughts.</li> </ul> <p>Comments/queries included:</p> <ul style="list-style-type: none"> <li>• There needs to be APCC resource available if you take on portfolio – confirmed APCC will give support.</li> <li>• There are some other boards not directly linked to SGs – there needs to be a schematic of what boards/groups PCCs represent all PCCs on.</li> <li>• Need to have reducing reoffending as a portfolio or area covered by a portfolio.</li> <li>• Rural crime networks should not be under APCC Portfolio Structure.</li> <li>• Doesn't need to be an ICVA under custody visiting portfolio.</li> <li>• Agree with the process. Want to see new PCCs included. On effectiveness of APCC – do we need to resource APCC more appropriately to balance against NPCC?</li> <li>• Make sure other groups are linked in with schematic.</li> <li>• In terms of APCC v NPCC resourcing – need to consider if we can get better parity. Might be an ambition to match the NPCC portfolio.</li> <li>• VB: We are planning an audit of PCC skills and experience to understand what you would like to do.</li> </ul> <p><b>Action:</b> APCC to send out a skills audit and questionnaire around which portfolios PCCs would like to taken on.</p>
5.0	<p><b>Operation Hydrant Briefing</b></p> <p>Chief Constable Simon Bailey (Norfolk) and NPCC Lead for Child Protection will brief PCCs on the steps being taken to tackle Child Sexual Exploitation, and the interface with the Goddard Inquiry. (Oral report)</p> <p>Simon Bailey made the following comments:</p> <ul style="list-style-type: none"> <li>• On the CSA challenge that police and PCCs are facing – since 2012 fundamental change and exponential increase in number of reports of CSA.</li> <li>• Forces need to have resilience and capacity to deal with these.</li> </ul>

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- Exponential increase in use of technology to facilitate CSA - peer to peer abuse through technology is the largest type.
- Large proportion of on-line abusers are also contact abusers.
- Under-taking more covert activity than ever.
- Have to start thinking differently – need to start thinking about stopping abuse occurring in first place – role for PCCs in supporting it.
- Significant correlation between DV/child neglect and CSA.
- CPS becoming over-whelmed – actually taking longer for cases to go through system from charge to sentence/outcome.
- Reason why victim will not engage is victims do not want to go through the system as it is taking too long and failing victims.
- Police Service has stepped up, Health, Education, CPS and Courts need to do same now.

## Operation Hydrant

- Media fixated with about half a dozen cases – but this takes away the attention from many successful prosecutions of historic CSA.
- Autumn 2015 – when become apparent of Forces investigating complaints against same individuals but not co-ordinating their responses.
- Brought senior officers together to decide who leads/work effectively.
- Some investigations with deceased offenders at heart involve many others and life safeguarding issues.
- Fewer well known persons coming through now and now into more common and frequent organisations/institutional abuse (churches/schools/sports clubs etc.)
- Really important that we believe victims – does not mean that you not then investigate thoroughly/professionally.
- Interface with Goddard Inquiry – believe demands on the service will grow and grow.
- Now disseminated best practice to senior officers around the country.
- Driving factor is “lets get this right for victims”.
- Trying to move the debate on from obsession with tiny proportion of high profile offenders – briefed Soc of Editors, MPs.
- Need to recognise scale of threat across the whole of the child protection agenda – have we got resources, right staff trained, how are we are going to meet growing demand.
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Lunch

## 6.0 National Crime Agency (NCA)

Lynne Owens, Director General, NCA will brief PCCs on the NCA Business Plan, outline the agency's purpose and how it intends to engage with PCCs. (Oral report)

### Lynne Owens presentation

Lynne Owens (LO) introduced herself as the new Director General of the NCA. She has 27 years in policing and has worked in the Met, for Kent and for Surrey. The NCA was set up operationally almost 3 years ago and its primary responsibility is to reduce serious and organised crime. The NCA DG has a direct line of governance with the Home Secretary. The Home Secretary sets out the strategic objectives and the DG sets out the operational objectives.

The NCA look at the national intelligence picture – strategically, tactically and operationally.

	<p>The National Threat Assessment will be issued in the summer – this should influence Police and Crime Plans. The NCA focus on threats and changes in the threat picture.</p> <p>The APCC chair thanks Lyn.</p>
7.0	<p><b>Briefing on Action Fraud</b></p> <p>Cmdr Chris Greany (City of London) gave a presentation to PCCs on Action Fraud, victim impact and national reporting systems as follows.</p> <ul style="list-style-type: none"> <li>• There are 3.8 million victims of fraud, 2.8 million of cyber – there is a huge amount of business fraud.</li> <li>• The huge volume of crime impacts at community level – it has a massive impact on the lives of those targeted. There is a pressure on mental health, affects older and vulnerable people particularly and impacts services. We need to do better.</li> <li>• City of London Police have the lead role in policy to address financial fraud. They are the lead force and set the direction of strategy.</li> <li>• Action Fraud take all the reports, they analyse them, look at the viability for investigation and produces packages for forces.</li> <li>• CG referenced the excellent work Sussex were doing around vulnerable victims.</li> <li>• CG talked about the National Victim Care Model – looks after vulnerable victims. All forces can see every victim. They deliver fraud profiles to forces every quarter and develop crime packages for forces.</li> <li>• Force packages are lengthy but not difficult to produce.</li> <li>• They take and investigate 700 – 800 live investigations into frauds – shipping, investments etc.</li> <li>• They also have a disruptions team – last year disrupted 180,000 crimes. They go to prisons and debrief prisoners – those in custody say ‘it’s easy’, they ‘can do it as a distance’ and they are ‘not worried about imprisonment’.</li> <li>• What they do fear is cash being taken off them.</li> <li>• Sometimes police have to look at different tactical options of tackling this form of criminality.</li> <li>• CoL Police also run the Economic and Cyber Crime Centre and the Economic Crime Academy – the training is accredited by universities. They do all the training for the NCA. Income is rolled back in – it is not for profit.</li> <li>• There are further resources. This is referenced on the slide show. CG will provide this information to PCCs.</li> </ul> <p><b>Action: CG to send resource information to PCCs via the APCC.</b></p> <ul style="list-style-type: none"> <li>• The former Home Secretary and now Prime Minister is fully behind what CoL are doing. Action fraud has had a difficult journey.</li> <li>• Action Fraud was set up 5 years ago in the Home Office. There was no realization on how much information that they would have to deal with – it was not delivered well.</li> <li>• In 2013 the National Fraud Agency (NFA) was abolished and Action Fraud came to the CoL. In 2014 Action Fraud call centre went into administration - CoL paid to fix this. In the last 9 months they have rebuilt the system now run by IBM – It is a more streamlined service. They are having a conversation with government – how to further improve the service either by government or private funding.</li> <li>• They have secured money from government to go from 9 – 5 Monday to Friday to 24/7.</li> <li>• There are 1 million reports a year from various individuals and agencies – some crime will not be investigated. Collectively we need to make sure we focus on vulnerability and harm.</li> <li>• They are aiming to work with banks so they can identify vulnerable victims through spending patterns.</li> </ul>

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	<ul style="list-style-type: none"> <li>• If someone is elderly and they transfer £10,000 out of the blue – should be a red flag. They want to stop the vulnerable from losing their money. The banks are listening, not just about the law also morality.</li> <li>• CG asks what is the approach to fraud/cyber crime at a local level – is it part of the PCCs Police and Crime Plan?</li> </ul>
<p>8.0</p>	<p><b>Information Sharing to Tackle Violence</b></p> <p>Diane Newton, Health Lead, Mayor’s Office for Policing and Crime did a presentation on The London Information Sharing to Tackle Violence (ISTV) Emergency Department (ED) Data Sharing Programme.</p> <p>Meeting Notes:</p> <ul style="list-style-type: none"> <li>• ISTV is a cross government initiative to reduce violent crime. Fits in with MCPS. Use of data to deploy services and reduce violence.</li> <li>• Started in 2007 by John Shepherd. In 2014 an audit said London had a poor record for sharing data to tackle violence.</li> <li>• In 2015 DoH funded VRN nurses (11). Important to contact CSPs. If CSPs don’t return questionnaire, you’ll get a nil score.</li> <li>• Under ISTV there 4 key pieces of info. <ul style="list-style-type: none"> <li>○ Time and date of incident</li> <li>○ Time and date of arrival in a&amp;e</li> <li>○ Location</li> <li>○ Primary means of assault.</li> </ul> </li> <li>• All data shared is anonymised.</li> <li>• Implemented through VRNs, 3 in London.</li> <li>• ISTV delivers real results. Reduce hospital admissions as a result of violence, Improves licensing decisions, targets crime hot spots for better deployment of resources. Good at highlighting dv.</li> <li>• ISTV is backed by an increasing body of evidence.</li> <li>• Under the London programme, there are three strands: <ul style="list-style-type: none"> <li>○ Data sharing</li> <li>○ Interventions support for young victims</li> <li>○ Partnership development, sharing good practice</li> </ul> </li> <li>• Barriers to data sharing need to be brought down.</li> <li>• VRBs only funded for one day a week.</li> <li>• There is a 5-point plan to success</li> <li>• Really important to have a feedback loop so hospitals realise value of sharing data.</li> <li>• There has been a 35% reduction in assault related to attendances.</li> </ul>
<p>9.0</p>	<p><b>AOB and close</b></p> <p>There was one time of AOB:</p> <ul style="list-style-type: none"> <li>• MBW: Is trying to fill vacancies on NPASS Board – reminder for the regions to please select one.</li> </ul>