

## ASSOCIATION OF POLICE AND CRIME COMMISSIONERS

### POLICY AND STRATEGY (EXCELLENCE IN POLICING GROUP) INTERN

**Period:** Full time September 2022 to 30 March 2023 (potential to start earlier with possibility of a further extension)

**Location:** Westminster, London (we currently work on a hybrid basis)

**Salary:** £20 - £22K

**Reporting to:** Excellence in Policing Group Lead

The Association of Police and Crime Commissioners (APCC) – the national membership organisation for Police and Crime Commissioners (PCCs) and their equivalents - has an exciting opportunity for a graduate to join our policy and strategy team as an intern for an initial six-month period.

#### The organisation

The APCC supports PCCs in their role and enables them to provide national leadership and drive strategic change in policing, criminal justice, and community safety. The APCC delivers for its members through portfolios, which are divided into two groups: Safer Communities and Excellence in Policing. The Excellence in Policing Group covers policy areas such as serious organised crime, digital and technology, workforce, funding and equality, diversity, and inclusion. More information can be found on our [website](#).

#### The role

This role offers an opportunity to gain experience in the heart of Westminster, working with Police and Crime Commissioners and to develop your policy, communication, and organisation skills.

You would have responsibility for supporting work within the Excellence in Policing Group, providing administrative and policy support, with guidance and support from senior staff. This would include, preparing briefings and agendas, carrying out research, and arranging meetings and events.

This is a rewarding and exciting role and provides an excellent opportunity to gain valuable experience for a public service career, working with an experienced policy and public affairs team in a high-profile, fast-moving environment.

#### What we are looking for

We are a small, high performing team looking for a graduate with a 'can do' attitude, good communication skills and excellent attention to detail to join as intern.

You will need to be a quick learner, who is well organised, has excellent communications skills and attention to detail, and the ability to work to deadlines in a busy environment. If this sounds like you, we would love to hear from you.

**More information**

If you would like an informal discussion about the role, please contact Tina Sahota in the first instance: [tsahota@ifteam.co.uk](mailto:tsahota@ifteam.co.uk) Or if you want further information on this role and a job description please visit the website at Website: <http://www.apccs.police.uk/>

**To apply, please send:**

A copy of your CV and a covering letter (no more than two pages) setting out how you meet the Job Description and Person Specification.

Applications must be submitted by **10am on Monday 15 August** by emailing [tsahota@ifteam.co.uk](mailto:tsahota@ifteam.co.uk)

*The APCC is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.*